

Privacy Notice for Data Law Center

We work as consultants in the area of data protection – so privacy issues are very important to us. This makes it important for us to be transparent about how and why we process personal data. Personal data is data that can be linked directly or indirectly to you as a living person.

We never sell personal data or data - such as anonymised personal data - to anyone.

Depending on our relationship with you, we may process personal data about you, below adressed as you or data subject. For example, we process personal data about our customers and their representatives, suppliers and partners. If you have consented to the personal data processing we carry out, you have received separate information about how we process your personal data.

For more information about your personal data processing see the information below.

Data controller

Data Law Center Europe AB, 559312-8597, ("DLC") is the data controller for the personal data we handle in the context of the performance of our services.

Contact information

If you would like to get in touch with us, you can reach us at the following contact details:

- Phone number: +46 (0)70 288 27 74
- Email address: info@datalawcenter.se

What does DLC do with the personal data?

Purpose	Categories of personal data
Administer and perform client assignments	 Contact details of client(s), stakeholders and any counterparties Billing information Personal data you or others provide to us within the framework of the performance of the assignment. Personal data we collect to carry out the assignment, such as data from courts, authorities, public registers, etc.

Legal basis: Our legitimate interest. In order to carry out our assignments, we need to process personal data about the customer as well as the personal data covered by the assignment. This is to ensure the clients interests. Our interest in securing these and carrying out our assignment outweighs the interest of data subjects in not having their personal data processed.

Retention period: Personal data is retained for this purpose if there are current or possible business or cooperation opportunities, but no more than two (2) years after the end of the client assignment. This is reviewed annually. After this period, personal data can still be retained for legal obligations, such as accounting or archiving purposes.

Personal data is shared with: Some personal data is shared with DLC's bank, but not with any other external party or organization without special agreement with the client unless the client has approved the use of tools and working methods through the clients own actions.



Purpose	Categories of personal data
Documentation and archiving of assignments performed	 Contact details of client(s), stakeholders and any counterparties Billing information Personal data you or others provide in the context of the performance of the assignment. Personal data we collect to carry out the assignment, such as data from courts, authorities, public registers, etc.

Legal basis: Our legitimate interest. We document the assignments we have performed; this documentation may contain personal data. We do this to ensure the quality of the assignments we perform and to protect ourselves and our clients from potential legal claims. Our interest in achieving this outweighs the interest of data subjects in not having their personal data processed. **Retention period:** Personal data is retained for this purpose for a maximum of 10 years based on limitation rules.

Personal data is shared with: The personal data is not shared with any external party or organisation.

Purpose	Categories of personal data	
To inform about DLC's operations and keep in touch with and contact stakeholders, potential clients and partners.	 Contact information for stakeholders, potential clients and partners Personal data that you provide in the context of the communication 	
Legal basis: Our legitimate interest. We need the personal data in order to be able to respond to inquiries and investigate potential business or cooperation opportunities and to market and communicate about us and our services. Our interest in informing about our business and maintaining contact with stakeholders, potential clients and partners outweighs the interest of data subjects in not having their personal data processed.		
Retention period: Personal data is retained for this purpose if there are deemed to be business and/or cooperation opportunities.		
Personal data is shared with: Our e-mail provider. 		

Purpose	Categories of personal data	
Administration and cooperation with suppliers and business partners ("Partners")	 Contact information for Partners Billing information Other personal data provided in the framework of the cooperation 	
Legal basis: Our legitimate interest. Our partners are important for us to be able to perform our		
services. Our interest in processing this personal data outweighs the interest of data subjects in		
not having their personal data processed.		
Retention period: Personal data is retained for this purpose for a maximum of one year after the		
cooperation has ceased or the data subject has ceased to be a contact person with the Partner.		
Personal data is shared with:		
Our e-mail provider		



Purpose	Categories of personal data
Delivering courses and seminars	 Contact details Billing information Credentials Logging information Any other information you provide to us

Legal basis: Our legitimate interest. We need the information to carry out the commitment we have made to conduct courses and/or seminars to you or your organization. Our interest in processing the personal data outweighs the interest of data subjects in not having the personal data processed.

Retention period: Personal data for this purpose is retained for a maximum of two years. After this period, personal data can still be retained for legal obligations, such as accounting purposes.

Personal data is shared with:

Our bank

- Our e-mail provider
- If the event is conducted digitally, possibly a platform provider used

Where do we get your personal data from?

The personal data comes either from you or publicly available records. If we have not received the personal data from you, you will be specifically informed of this.

Your rights

As a data subject, you have rights. If you have comments on our personal data processing or are dissatisfied with our processing of your personal data, you can contact us. You also have the right to complain to the supervisory authority in Sweden, Swedish Authority for Privacy Protection (<u>www.imy.se</u>). If you live or work in another country, you can contact the supervisory authority of that country.

You also have a right to:

Access to your personal data –you have a right to access to the personal data we process about you and information about that personal data.

Correction of your personal data – you have the right to request that incorrect or incomplete personal data be corrected or supplemented.

Having your personal data deleted – you have the right to request that personal data about you that we process should be deleted.

Objecting to our personal data processing – if our processing is based on our legitimate interests, you can object to the processing of personal data. Unless we can show that our compelling legitimate interests outweigh your interests, rights and freedoms, we will cease processing personal data. This is unless the processing is necessary for the establishment, exercise or defence of our legal claims.



Requesting that the processing of your personal data be restricted – if you believe that our personal data processing is based on incorrect personal data, is illegal, that we do not need the personal data or you have objected to our personal data processing, you can request that we do not process the personal data for anything other than storage unless we have your consent or need to process the personal data linked to our legal claims.

These rights are not unconditional and are restricted by law or our legitimate interests if they outweigh your interests. If you wish to claim any of your rights against us, please use the contact details above.

Cookie Notice

We do not use tracking or tracing technology on our website. We also do not need any functional cookies or the like for our website to work. Based on this, we do not place any cookies.

For security reasons, we log calls to our website. To do this we collect network identifiers. This data is used solely to detect and prevent misuse of our website and to protect against malware etc.

Changes to the Privacy Notice

We may make changes to the Privacy Notice. The latest version will always be available on our website. If we make changes to the Privacy Notice that changes our commitments to you, you will receive information about this on our website and via any email address you provided to us.